

Board of Works and Safety

June 17, 2025

6:00 P.M.

Minutes

Call to Order: Mayor Sam Craig

The Board of Public Works and Safety met on June 17, 2025, at StoneGate Arts & Education Center, 931 15th Street for Regular Meeting. Mayor Craig presided and called the meeting to order at 6:00 P.M. Live Streaming VIA Facebook: www.facebook.com/bedford.in.gov

Members Present:

- Mayor Samuel Craig
- Judy Carlisle
- Charlene Hall

Reading of Minutes

May 20, 2025-Regular Meeting

June 3, 2025-Special Meeting

- ❖ Judy Carlisle made the motion to approve the minutes,
- ❖ Charlene Hall seconded the motion.

All votes were in favor, No one opposed, Approved.

New Business:

1. Request Approval and Acceptance of Road Closures and Reserving Parallel Parking Spaces for The Limestone Heritage Festival and Parade-Nathan Watson

FESTIVAL

- Closing J Street Between 16th Street and 15th Street from Noon on Thursday, June 26th Until 12:00 PM on Sunday, June 29th.
- Closing of J Street Between 15th and 14th Street From 4:00 PM to 10:30 PM on Saturday June 28th (Fireworks Area)

PARADE

- Reserving Three (3) Temporary Parallel Parking Spaces-16th Street East of I Street Intersection (Late Friday, June 27th or Early Saturday, June 28th)

- Closing M Street Between 12th Street and 15th Street from 3:00 PM to 7:00 PM (Parade Lineup)
- Closing 15th Street Between M Street and O Street from 3:00 PM to 5:00 PM (Parade Line up)
- Closing of I Street Between 16th and 17th Street from 5:00 PM to 7:00 PM (Flag Raising Crane Entrance)
- Closing of 16th Street Between O Street and H Street; and 15th Street Between O Street and H Street from 5:00 PM to 7:00 PM (Parade Route)
- Closing of Lincoln Avenue Between 17th Street and 12th Street from 5:00 PM to 7:30 PM (Parade Route)
- Closing of M Street Between 15th Street and 18th Street From 5:00 PM to 7:00 PM.

- ❖ Charlene Hall made the motion to approve road closures and reserved parking as requested,
- ❖ Judy Carlisle seconded the motion.
- ❖ *All votes were in favor, No one opposed, Approved.*

2. Request Approval of Closing Streets at Wilson Park for City of Bedford July 4th Fireworks- 7:00 PM to 11:00 PM -Chief Terry Moore

- 22nd and Park Avenue.
- 21st and Denson Avenue.
- 19th and Sienna Drive

- ❖ Judy Carlisle made the motion to approve the request for street closures on July 4th.
- ❖ Charlene Hall seconded the motion.
- ❖ *All votes were in favor, No one opposed, Approved.*

3. Request Approval and Acceptance of Permanent Status of Lieutenant Bryan Osborne-Fire Department -Chief Luke Pinnick

- Chief Pinnick recommended the board approve Lieutenant Bryan Osborne to permanent status.
- ❖ Charlene Hall made the motion to approve Lieutenant Bryan Osborne status permanent.
- ❖ Judy Carlisle seconded the motion.
- ❖ *All votes were in favor, No one opposed, Approved.*

4. Request Approval and Acceptance of Permanent Status of Senior Firefighter Joshua Downing-Fire Department-Chief Luke Pinnick

- Chief Pinnick recommended the board approve Senior Firefighter Joshua Downing to permanent status.
- ❖ Judy Carlisle made the motion to approve Senior Firefighter Joshua Downing to permanent status.
- ❖ Charlene Hall seconded the motion.
- ❖ *All votes were in favor, No one opposed, Approved.*

5. Request Approval and Acceptance of Permanent Status Firefighter Third Class Colton Darlarge-Fire Department-Chief Luke Pinnick.

- Chief Pinnick recommended the board approve Firefighter Third Class Colton Darlarge to permanent status.
- ❖ Charlene Hall made the motion to approve Firefighter Third Class Colton Darlarge to permanent status.
- ❖ Judy Carlisle seconded the motion.
- ❖ *All votes were in favor, No one opposed, Approved.*

6. Request Approval and Acceptance of Memorandum of Understanding Regarding School Resource Officers and Contract for Payment of Related Expenses-Chief Terry Moore

- Chief Moore requested the board approve a revised Memorandum of Understanding with NLCS for a school resource officer.
- The City of Bedford will provide one school resource officer to Bedford Middle School at a 100% cost to the city.
- This is a change from previous years, with the retirement of Officer Gilbert the BNL SRO. BNL will be covered by the County Sheriff's Department per Sheriff Day.
- Mr. Pittman requested at part of the motion that we ratify and approve the discussion to terminate the prior agreement that was made in March 2025
- ❖ Judy Carlisle made the motion to approve the Memorandum of Understanding with NLCS for the Bedford Middle School SRO and to ratify and terminate the prior agreement dated March 2025.
- ❖ Charlene Hall seconded the motion.
- ❖ *All votes were in favor, No one opposed, Approved.*

7. Request Approval and Acceptance of Quote for Purchase of Truck Chassis for Street Department-2026 Ford F-650-David Flinn

- Sternberg Ford-\$70,021.31
- Ruxer Ford-\$69,501.50
- AllState Trucks-\$68,034.58-Does not meet specifications.
- Capital-Did not respond.
- David Flinn requested permission to purchase a snowplow truck. He stated that he sent out for four quotes with truck specification.
- Two of the quotes followed the specifications and he requests the board approve the lowest quote from Ruxer Ford in the amount of \$69,501.50

❖ Charlene Hall made the motion to approve the purchase of a truck from Ruxer Ford in the amount of \$69,501.50.

❖ Judy Carlielse seconded the motion.

❖ *All votes were in favor, No one opposed, Approved.*

8. Request Approval and Acceptance of First Due Annual Agreement for Fire Department Software System.

- Chief Pinnick stated that currently, his department uses three separate software systems to track required personnel training and certifications, asset and inventory management, receive emergency call information for the dispatch centers, and to perform state required incident NFIRS and EMS reporting.
- The department was introduced to the First Due system that will consolidate these three systems down into one system. He requested the board's approval to enter into an annual agreement with First Due.

❖ Judy Carlisle made the motion to approve the request to enter into the annual agreement with First Due.

❖ Charlene Hall seconded the motion.

❖ *All votes were in favor, No one opposed, Approved.*

9. Request Approval and Acceptance of TASC Revocation of Agreement with Administration Resources Association (ARa)-Mayor Craig

- Dennis Parsley requested the board terminate the 2015 agreement with Administration Resources Association (ARa) for their financial assistance. The agreement costs the city \$6,000 a year.
- For the past two years, he has completed the budgets and reports with the assistance of the clerk treasurer. We can do it in-house and save the funds.
- The revocation of the agreement allows a 30-day notification.

- ❖ Charlene Hall made the motion to approve the TASC Revocation of Agreement with ARa.
- ❖ Judy Carlisle seconded the motion.
- ❖ *All votes were in favor, No one opposed, Approved.*

10. Request Approval of Variance and Acceptance of Quote for Eight (8) Specific Catch Basins-Misty Adams

- Marlow Concrete LLC-\$17,460.00
 - McIntyre Brothers Inc.-No attendance
 - Harrison Concrete-No attendance
 - Gilland Excavating-No attendance.
 - Misty Adams stated the request for quotes were sent out for two sets of basins repairs on June 6th with a mandatory meeting at the location on June 11th.
 - Only one vender attended the meeting.
 - A request to approve the quote from Marlow Concrete LLC for \$17,460 was made to the board.
- ❖ Judy Carlisle made the motion to approve the quote from Marlow Concrete LLC for \$17,460.
 - ❖ Charlene Hall seconded the motion.
 - ❖ *All votes were in favor, No one opposed, Approved.*

11. Request Approval and Acceptance of Quote for Sewer Repair in Alley of 425 M Street-Misty Adams

- McIntyre Brothers Inc. \$22,570.00
 - Infrastructure Systems Inc (ISI)-\$13,400.00
 - Flynn & Sons-\$18,780.00
 - Misty Adams stated that the department used camera in the lines for sewer repairs that were 14 feet deep. For safety reasons, the job was quoted for a vendor to repair.
 - Recommended the board approve the lowest quote from Infrastructure Systems Inc. in the amount of \$13,400.
- ❖ Charlene Hall made the motion to approve the quote from Infrastructure Systems Inc in the amount of \$13,400 for the repairs.
 - ❖ Judy Carlisle seconded the motion.
 - ❖ *All votes were in favor, No one opposed, Approved.*

12. Request Approval Acceptance of Minor Subdivision for Dale L. Mikels-403 Bellback Road-Kevin Jones

- Kevin Jones addressed the board and stated that his department received a request from Dale Lynn Mikels to do a minor subdivision for the property at 403 Bellback Road. She is requesting to divide the parcel into two separate parcels. The parcel is currently 4.81 acres and will be divided into a 2.81-acre parcel and a 2 acre parcel.
 - On May 13, 2025, a preliminary hearing was held with the Planning Commission for the request. The request was approved and moved to a public hearing.
 - Prior to the public hearing public notices were sent out to adjoining property owners and advertised on local media.
 - On June 10, 2025, a Public Hearing was held with the Planning Commission for the request. No concerns or objections were heard from the public or adjoining property owners, and the Commission approved the request sending it to the Board of Works.
 - Mr. Jones asked for the board to approve the minor subdivision.
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- ❖ Judy Carlisle made the motion to approve the minor subdivision at 403 Bellback Road as presented.
 - ❖ Charlene Hall seconded the motion.
 - ❖ *All votes were in favor, No one opposed, Approved.*

13. Request Approval and Acceptance of Minor Subdivision for Gary Ray-Quail Ridge Subdivision Phase II-Quail Ridge Drive-Kevin Jones

- Kevin Jones addressed the board and stated that his department received a request from Gary Ray to do a minor subdivision of a parcel located on Quail Ridge Drive. The request is to divide the parcel into 3 parcels for the purpose of building homes on them. Quail Ridge will be extended to access the parcels, and a cul-de-sac added and the end of the road to the city's standards.
 - On May 13, 2025, a preliminary hearing was held with the Planning Commission for the request. The request was approved and moved to a public hearing.
 - Prior to the public hearing public notices were sent out to adjoining property owners and advertised on local media.
 - On June 10, 2025, a Public Hearing was held with the Planning Commission for the request. No concerns or objections were heard from the public or adjoining property owners, and the Commission approved the request sending it to the Board of Works.
 - Mr. Jones asked for the board to approve the minor subdivision.
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- ❖ Charlene Hall made the motion to approve Quail Ridge Subdivision Phase II as requested.
 - ❖ Judy Carlisle seconded the motion.
 - ❖ *All votes were in favor, No one opposed, Approved.*

14. Request Approval and Acceptance of Replat-Glen Meadows Development Corporation, LLC-Replat of Lots 13,14 and 15 in Meadowlake Overlook, Phase 3-Kevin Jones

- Kevin Jones addressed the board and stated that his department received a request from The Glen Meadows Development Corp, LLC to replat lots 13,14 and 15 in Meadowlake Overlook, Phase 3 to vacate a platted 50' roadway between these lots in the original plat. The former roadway will be absorbed into lot 13.
 - On May 13, 2025, a preliminary hearing was held with the Planning Commission for the request. The request was approved and moved to a public hearing.
 - Prior to the public hearing public notices were sent out to adjoining property owners and advertised on local media.
 - On June 10, 2025, a Public Hearing was held with the Planning Commission for the request. No concerns or objections were heard from the public or adjoining property owners, and the Commission approved the request sending it to the Board of Works.
 - Mr. Jones asked for the board to approve the replat of Lots 13,14 and 15 in Meadowlake Overlook Phase 3.
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- ❖ Judy Carlisle made the motion to approve the request to replat Lots 13,14 and 15 in Meadowlake Overlook-Phase 3.
 - ❖ seconded the motion.
 - ❖ *All votes were in favor, No one opposed, Approved.*

15. Request Approval and Acceptance of Lochmueller Contract Modification for The East/West Sewer-Misty Adams

- Misty Adams stated that the current East /West Sewer Line is complete with sewage running through it. The contract for inspection is completed.
 - There is a balance of \$55,000 left in the contract. The next step is looking at General Motors and the force-main. The sewer ordinances will need to be updated for different requirements and procedures in order for GM to hook on to the system.
 - The need to review rates, permits, state contracts and discussions with the state is needed.
 - We would be reallocating the \$55,000 to the East/West Sewer Line.
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- ❖ Charlene Hall made the motion to approve the contract modification with Lochmueller, not to exceed \$39,800 and at their regular rate of \$151 an hour .
 - ❖ Judy Carlisle seconded the motion.
 - ❖ *All votes were in favor, No one opposed, Approved.*

16. Request Acceptance of Quotes for Electrical Work at Derrick-Brandon Woodward

- Matcon General Contracting-\$6,594.00
- R & H Electric, LLC-\$4,800.00
- McIntyre Brothers-\$8,590.08
- Brandon Woodward requested quotes from electrical contractors for work to illuminate the Derrick.
- Mr. Woodward requested the board accept the lowest quote from R&H Electric, LLC in the amount of \$4,800.

- ❖ Judy Carlisle made the motion to approve the electrical quote for the Derrick work from R&H Electric, LLC for \$4,800.
- ❖ Charlene Hall seconded the motion.
- ❖ *All votes were in favor, No one opposed, Approved.*

17. Request Approval and Acceptance of Wisley Pyrotechnics, Inc. Fireworks Agreement-Mayor Sam Craig

- Mayor Craig requested the board approve the agreement with Wisley Pyrotechnic, Inc for the July 4th Fireworks display.
- The agreement has the dollar amount of \$20,000, but it was the intent to spend \$23,000 on the display this year.
- Mr. Pittman stated that the language in the agreement provides for an increase this year if it is authorized.

- ❖ Charlene Hall made the motion to approve the agreement with Wisley Pyrotechnics, Inc for a minimum of \$20,000 and not to exceed \$23,000.
- ❖ Judy Carlisle seconded the motion.
- ❖ *All votes were in favor, No one opposed, Approved.*

18. Request Approval of Payment for Wisley Pyrotechnics for July 4th Fireworks-Mayor Sam Craig, Billie Tumey

- Billie Tumey requested permission to pay the fireworks invoice after the fireworks display and prior to the July board meeting.

- ❖ Judy Carlisle made the motion to approve the request to pay Wisley Pyrotechnics after the July 4th Fireworks display and prior to the July meeting.
- ❖ Charlene Hall seconded the motion.
- ❖ *All votes were in favor, No one opposed, Approved.*

19. Approval to Sign Claims

- ❖ Charlene Hall made the motion to approve the claims.
- ❖ Judy Carlisle seconded the motion.
- ❖ *All votes were in favor, No one opposed, Approved.*

20. Discussion- None

21. Adjourn

- ❖ Judy Carlisle made the motion to adjourn,
- ❖ Charlene Hall seconded the motion,
- ❖ *All votes were in favor, No one Opposed, Passed, Meeting Adjourned*

Board of Works & Safety 2025

- *Samuel J. Craig, Mayor* _____
- *Judy Carlisle* _____
- *Charlene Hall* _____

Attest: Billie Turney _____